



REALTOR® MEMBERSHIP APPLICATION AND ORIENTATION FORM

Name on IN R/E Broker/Appraisal License _____ License number _____

Home Address _____ City, State, Zip _____

Cell (____) _____ Home (____) _____ Primary Contact #: Cell Home

Contact E-mail _____ Indiana Professional Licensing Agency (IPLA) Affiliation Date _____

You are consenting to receive recurring messages via email and/or SMS text from NIRA and the NIRA MLS via automated NoteRouter technology (texts will arrive during normal business hours) to the email addresses and/or mobile numbers you have provided. Messages will be sent to you periodically and may vary in volume and frequency. Message and data rates may apply. Text: Y N Email: Y N

Office Name _____ Office Address _____

City, State, Zip _____ Office Phone (____) _____

Office Web Address _____ Primary Field of Business _____

What other REALTOR® Associations ARE you a member of? _____

What other REALTOR® Associations WERE you a member of? _____

Have you ever been disciplined by a state-licensing agency? Y N If yes, please explain: _____

Are there any pending/unresolved complaints with any licensing agency or Association of REALTORS®? Y N If yes, please explain _____

MANAGING BROKERS ONLY
Who are you designating as your Branch Office Manager?
Who will be your Designated REALTOR®?
Have you ever filed for Bankruptcy (Managing Brokers & Branch Office Managers Only) Y N When _____

Notice: I hereby agree by application and acceptance of membership in the Northwest Indiana REALTORS® Association (NIRA), the Indiana Association of REALTORS® (IAR) and the National Association of REALTORS® (NAR) to be bound by the Code of Ethics, including the duty to arbitrate business disputes in accordance with the Code of Ethics and Arbitration Manual. Additionally, I agree to be bound by the MLS Bylaws, Rules & Regs, Policies and Bylaws of the NIRA, IAR and NAR. I also agree to resolve any pending ethics charges, arbitration decisions or violations of membership duties, prior to any resignation of my membership. I agree that my PROVISIONAL MEMBERSHIP may be terminated by the NIRA Board of Directors if I fail to complete the New Member Orientation Course within four (4) months from the month of filing this application. Furthermore, I agree to pay the dues and fees for membership as determined by the NIRA, IAR and the NAR, as from time to time established, which are NON-REFUNDABLE.

Important ORIENTATION Information for New Members & Managing Brokers

NIRA New Member Orientation classes must be completed within four (4) months of the month of membership application. Your opportunities to take this full two- day program will vary depending upon your join date.

The MLS Rules & Regulations course must be completed within 120 days of becoming an MLS participant/subscriber. Notice: Approved Motion from the NIRA Board of Directors Meeting – January 18, 2012 “A motion that MLS services would be suspended if mandatory MLS Rules & Regulations training is not taken by new Participant/Subscriber within 120 days and services will remain suspended until class is taken, in addition to paying a \$25.00 reinstatement fee after the class is taken.” (NIRA only members this MLS Rules & Regs course does not apply) Your opportunities to take this course will vary depending upon when you became an MLS participant/subscriber.

Please Note: Failure to satisfy this requirement within the specified timeframe from date of application may result in denial of the membership application or termination of PROVISIONAL MEMBERSHIP and assessment of applicable fees to rejoin the Association. (Refer to NIRA bylaws Article V Sections 2, 3 & 4) Staff is not authorized to grant extensions of time. Extensions may only be made by approval of the NIRA Board of Directors.

New Member Orientation consists of five classes: Code of Ethics, Association Overview, Antitrust, IAR Listing & Purchase Forms & Fair Housing/Advertising. Please sign below, obtain broker’s signature then return this form to NIRA. Applications will not be processed without this form properly completed.

Signature of REALTOR® Applicant _____

Signature of Managing Broker _____

Date _____

Date _____

By signing this form, the broker acknowledges the applicant as being affiliated with her/her brokerage and the applicant acknowledges the request for membership and both applicant and broker agree to the orientation requirement.